

DCI/HR/Elect/Fire Alarm/2019

Date: 17.07.2019

To

Dear Sir,

Sub:- Comprehensive Annual Maintenance Contract of Fire Alarm System at DCI, AOB- Reg

Dredging Corporation of India Limited intends to off load the work relating to Annual Maintenance Contract of Fire Alarm system at DCI, AOB.

Interested reputed parties, who are attending the similar works, are requested to obtain the tenders documents by paying an amount of Rs 295.00 (Rupees Two Hundred Ninety Five only) online in DCI account as per the details given below towards the cost of tender documents. The payment details made online may be forwarded to email [treasury@dcil.co.in](mailto:treasury@dcil.co.in) and confirmation to be obtained. The tender documents may be obtained from the under signed from 17.07.2019 to 30.07.2019.

The detailed tender documents are hosted in the website [www.eprocure.gov.in](http://www.eprocure.gov.in) and [www.dredge-india.com](http://www.dredge-india.com). You may also down load the tender document from the above websites for participation in the tender by paying an amount of Rs 295.00 online in DCI account towards the cost of tender documents (non-refundable) along with the tender, without which the tender documents will be summarily rejected.

DCI Bank Details:

Name of the Bank : Syndicate Bank  
Branch : DCI Branch, Dredge House, Port Area, Visakhapatnam- 01  
IFSC Code : SYNB0003583  
Current Account No : 35833070000014

Thanking you,

Yours faithfully,  
For Dredging Corporation of India Ltd

JM (Elect)

Dear Sirs,

Sealed Tenders in two bid system are invited from the Manufactures/ Authorized Dealers/registered parties with DCI/ other reputed parties for attending Comprehensive Annual Maintenance Contract (CAMC) of Fire Alarm System with photo Electric smoke/ Heat Detectors, Hooters, etc. At DCI, AOB, Dredge House, Port Area, Visakhapatnam- 1, the tender documents containing section – 1 to section – VI are enclosed.

Section-I	Memorandum
Section-II	Scope Work
Section-III	General & Special Conditions of Contact
Section- IV	Technical Specifications
Section- V	Technical Bid
Section- VI	Price Bid (Bill of Quantities)

02. Tenderers are requested to go through the tender documents carefully before quoting their rates.

03. Tenderers must sign on each and every page of the tender in token of acceptance of the conditions of the tender.

04. Tenderers are requested to submit their tender duly indicating on the tender cover as tender for CAMC of Fire Alarm System “Tender No. DCI/HR/Elect/Fire Alarm/2019 Dated.17.07.2019 and submit their tender on or before 1500 hrs. on 30.07.2019

05. The technical bid cover shall contain the tender documents viz., Section- I,II,III,IV and V together with supporting documents, if any, duly signed on all pages by the tenderers along with EMD, by way of online payment as per the bank details given below and the copy of proof of payment shall be enclosed in the technical bid. The price Bid cover shall contain only section- VI. The technical Bid cover as mentioned above shall be closed in a separate cover and price Bid containing section- VI shall be closed in a separate cover. Both the closed covers shall be put in another separate sealed cover.

06. Submission of tenders both technical and price bid papers in single covers is liable for rejection.

07. The technical bids will be opened on 30.07.2019 at 1530 hrs. In presence of such tenderers/their authorized representatives who are present at that time. The price bid of those technically qualified parties will be opened at a later date duly information the technically qualified parties.

08. EMD /Cost of tender documents/SD shall be paid online only in DCI account as per the details given above and the payment details shall be forwarded to E-mail [treasury@dcil.co.in](mailto:treasury@dcil.co.in) and obtain confirmation for receipt of above payments.

DCI Bank Details:

Name of the Bank	: Syndicate Bank
Branch	: DCI Branch, Dredge House, Port Area, Visakhapatnam- 01
IFSC Code	: SYNB0003583
Current Account No	: 35833070000014

Thanking You,

Yours faithfully,  
For Dredging Corporation of India Limited

Encl: As above

JM (Elect)

## SECTION- I

### TENDER

M/s Dredging Corporation of India Limited is desirous of off – loading the work relating to CAMC of Fire Alarm System with photo Electric smoke/ Heat Detectors, etc, at Dredge House, Port Area, Visakhapatnam – 1. The details with regard to Security Deposit, Period of Contract, etc., are indicated in the following memorandum:-

#### MEMORANDUM

- i). Name of work : CAMC of Fire Alarm System containing 16 zone control panel, smoke/ heat detectors, hooters, MCPs, etc.
- ii). EMD : Rs 4,600.00
- iii). Security Deposit : 5% on the tendered value has to be submitted before award of work the by the L-1 tenderer.
- iv). Period of contract : Initially for a period of 02 years and extendable for one more year on the same terms and conditions
- v). Tenders will be issued : From 17.07.2019 to 30.07.2019
- vi). Last date for receipt of tenders : Up to 1500 hrs. on 30.07.2019
- vii). Date & Time of Opening of Sealed Tenders (Technical Bids) : at 1530 hrs. on 30.07.2019

2. Should this tender be accepted, I/We here by agree to abide by and fulfil the terms and conditions and other provisions contained in the tenderer documents, Memorandum (Section-1), Scope of work (Section-II), General & Special Conditions of contract (Section-III), technical specifications (Section-IV) technical Bid (Section –V) and price Bid (Bill of Quantities) (Section-VI), which have been read by me/us read and explained to me/us so far as they are applicable. In default of any of these conditions, I/We agree to set off the extra cost if any, for carrying out the work at my/our risk and cost against the Security Deposit available with the Dredging Corporation of India Limited, or its successors and to pay the DCI or its successors on demand as debt due any amount required to meet the extra cost of carrying out the work over and above Security Deposit furnished by me/us.

3. I/We here by confirm having read understood all the terms and conditions of the tender and abide by these terms and conditions.

Signature of the tenderer  
( at the time of submission  
of tender) with seal)

Date  
day of  
2019

Signature of the witness  
To the Contractor's  
Signature

Witness :  
Address :  
Occupation:

SIGNATURE OF THE TENDERER WITH SEAL

## SECTION-II

### SCOPE OF WORK

I. Comprehensive Annual Maintenance Contract (CAMC) of Fire Alarm System at DCI, Dredge House, Port Area, Visakhapatnam-1. The system consists of following equipment.

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| 1. Fire Alarm Panel 16 (Zone)         | : 01 No.                            |
| 2. Photo Electric Smoke Detectors     | : 34 Nos.                           |
| 3. Rate rise- cum – fixed temperature | : 18 Nos.                           |
| 4. Remote Indicators                  | : 10 Nos.                           |
| 5. Dual tone hooters                  | : 11 Nos.                           |
| 6. Manual Call points                 | : 16 Nos.                           |
| 7. Junction Box                       | : 05 Nos.                           |
| 8. Indoor wiring                      | : Copper Armoured cable of 1.5 Sqmm |
| 9. Outdoor wiring/cabbling, etc.,     |                                     |

II. The tenderer has to attend periodical maintenance of the system/ related equipment once in 03 months and any replacement/ repairs are to be carried out within 24 hours of lodging the complaint.

III. During the periodical maintenance, every smoke/heat detector, MCP, Hooters, etc, have to be checked for its functioning practically by creating smoke/heat, etc. and the same has to be recorded in a register.

IV. While attending quarterly periodical maintenance, mock exercise has to be conducted with our employees and demo of functioning/ operation of fire alarm system has to be carried out in batches.

V. To depute your service personnel during mock drill/ fire fighting exercises as and when required.

VI. Any part / item damaged/ failed functioning has to be replaced during the contract period.

VII. To attend any number of break down calls within two to three hours' time from the intimation during the contract period.

SIGNATURE OF THE TENDERER WITH SEAL

**SECTION-III**  
**GENERAL AND SPECIAL CONDITIONS OF CONTRACT**

1. Tenderers shall submit their tender duly indicating on the tender cover as “Tender for CAMC of Fire Alarm System – Tenderer No. DCI/HR/Elect/Fire Alarm/2019 dated 17.07.2019 and submit their tender on or before 1500 hrs. on 30.07.2019
2. The technical bids will be opened at 1530 hour on the due date (i.e.30.07.2019) in presence of such tenderers/representatives who are present at that time.
3. Tenders received after specified time and date shall not be accepted.
4. Towards security deposit for the due fulfilment of this contract, amount as stated in memorandum shall have to be deposited online before award of the work by the L-1 tenderer.
5. All tenders must be absolutely clear, failing which the same shall not be considered.
6. All columns would be properly and legibly filled in. No column would be left blank. Any correction in the rates etc., would be duly attested by the tenderer. Alterations, if any, not authenticated with attestation may result in rejection of the tender.
7. Rates quoted by the tenderer in item rate tender in figures and words will be accurately filled in, so that there is no discrepancy in the rates written in figures and words.
8. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that the interpolation is not possible. The total amount would be written both in figures and in words. In case of figures word Rs. would be written before the figures of rupees and word paisa after decimal figures viz. Rs.2.15ps. and in the case of words, the word rupees should precede and the word paisa would be written at the end. Unless when rate is in whole rupee and followed by the words only, it would be invariably be up to two decimal places.
9. The rate will be quoted in decimal coinage and will be noted in words and figures. The amount for each item would be worked out and requisite total given.
10. If the amount of an item is not worked out the tenderer, it does not correspond with the rate written either in figures or in words, then the rate quoted by the tenderer in words will be taken as correct.
11. Where the rate quoted by the tenderer in figures and words tallies but the amount is not worked out correctly, the rate quoted by the tenderer will be taken as correct and not the amount.
12. Item rate tenderer bearing any inscription either to increase or decrease the quoted, rates they will not be considered and such tender will be rejected summarily.
13. The tenderer should sign all pages of the tenderer documents including schedule attached with the tender while tendering for the work.
14. The rate quoted in the tender will remain firm during the currency of contract including the extended period if any. Escalation on any account is not admissible.
15. The rates would inclusive of all taxes, etc.
16. When a tenderer signs a tender in an Indian language, the rates and the total amount tendered would also be written in the same language. In the case of illiterate contractors, the rates or the amounts tendered would be attested by witness.
17. GST or any other taxes in respect of this contract will be payable by the tenderer and Dredging Corporation of India limited will not entertain any claim whatsoever in this respect.
18. The tender should be valid for a period of 90 days (ninety) from the date of opening
19. DCI reserves the right to cancel/withdraw the tender at any stage without assigning any reason.
20. Conditional tenderer and additional of the tenderer will not be considered.

SIGNATURE OF TH TENDERER WITH SEAL

21. In the event of any breach of contract on the part of the contractor the Corporation reserves the right to forfeit the entire Security Deposit. Corporation also reserves the right to get the balance work executed by some other sources at the risk and cost tenderer.
22. All rules and regulations government the Dredging Corporation of India limited will be applicable.
23. If as a result of any post audit, any amount is found to be recoverable from the tenderer, the same will be recovered first from any sum due to tenderer against any current bill of the tenderer and/ or from their security deposit and /or from any other amount due from the corporation and /or on demand.
24. All claims of the Dredging Corporation of India Limited against this contractor or any other transactions whatsoever will be recovered from the amounts due to the tenderer under this account.
25. If the tenderer makes default in proceeding with the due diligence, due to lack of resources or organization or work operated is not up to the expected standards, the Corporation reserves right to cancel the contract 3(three) days notice at any time during the currency of the contract. If the tenderer fails to execute the work as conditions of the contract the Corporation reserves the right to cancel the contract and to get the work executed through other agencies at the risk and cost of the tenderer. The Corporation would be entitled to withhold any sum due and payable to the tenderer towards the sum as a result of the said breach of default. The contractor will not have any claim for compensation or otherwise on this account.
26. The tender is non-transferable and if transferred, is liable for rejection.
27. **ARBITRATION** : In case of dispute between DCI and Private Party for contract up to Rs.10 Crores the issue will be referred to Director (Operations & Technical), Dredging Corporation of India Limited and the decision of the Director (Operations & Technical ) shall be final, Conclusive and binding on all the parties to the contract upon all question relating to the meaning of the specifications, designs, drawings and instructions and as to the quality of workmanship, or materials used on the work or any matter arising out or relation to the specifications and instruction concerning the works or the execution or failure to execute the same arising during the course of work. The above shall not be subjected to arbitration and in no case shall the works be stopped consequent on such a dispute arising and the work shall also be carried out by the contractor strictly in accordance with the instructions of the Director (Operations & Technical).

Any dispute or difference arise between the DCI and the contractor in connection with this contract, or as to the rights and liabilities of the parties hereto other than those referred to in above or on matters which are stated to be final and binding on the contractor shall be referred to the arbitration by a sole Arbitrator, a person to be nominated and appointed by the Managing Director, Dredging Corporation of India Ltd., Visakhapatnam and the award of the sole Arbitration shall be final and binding upon the parties hereto, subject to the provisions of the Arbitration and conciliation Act, 1996. The Arbitrator shall give a reasoned award and it shall be in accordance with the provisions of the Arbitration and conciliation act, 1996 or any statutory modifications or re-enactment thereof. The venue of the Arbitration shall be Visakhapatnam, and the courts at Visakhapatnam shall have exclusive jurisdiction on all matters with reference to this contract.

SIGNATURE OF TH TENDERER WITH SEAL

28. The tenderer will furnish a certificate that h is not related to any officer of Dredging Corporation of India Limited of any officer of the rank of Asst. Secretary or above in the Ministry of Shipping, Government of India. The tenderer should give a declaration along with their tender about the names of the relatives, who are employed in Dredging Corporation of India limited. Proforma of declaration attached.
29. Canvassing in connection with tenders is strictly prohibited and the tender submitted by the contractor who resorts to canvassing will be liable for rejection.
30. Tenders, which do not fulfil or any of the above conditions or are incomplete in any respect, are liable for summary rejection.
31. The work will be commenced and complete as per the time schedule mentioned. In the event of delay in commencing the subject work, as stipulated in the work order issued to the party will be cancelled and SD will be forfeited.
32. If the tenderer fails to complete the work, DCI reserves the right to execute the work from the other sources at the risk and cost of the tenderer and SD submitted will be forfeited.
33. No claim for the increase in the rates of the materials and labour during the contract period will be entertained by DCI.
34. Post-tender negotiations are banned, except in the case of negotiations with L-1 (i.e. lowest tenderer).
35. In case the tenderer fails to execute and complete the works within the stipulated period, liquidated damages @ 1% per week or part thereof up a maximum of 10% of the contract value for delay in the completion of work will be levied.
36. The security deposit will be submitted before award of the work. The EMD of successful tenderer will b converted as part of the security deposit and the same will be returned after successful completion of the contract. During the above period, the tenderer will rectify, defects, if any found at his cost.
37. The bidders shall give an undertaking that they have not made any payment or illegal gratification to any person/ authorised connected with the bid process so as to influence the bid process and have not committed any offence under the prevention of corruption Act in connection with the bid.
38. The bidders shall disclose any payments made or proposed made to any intermediaries (agents, etc.) in connection with the bid.

SIGNATURE OF TH TENDERER WITH SEAL

**SECTION-IV**  
**TECHNICAL SPECIFICATIONS**

01. The tenderers should specify whether they are manufacturers/ Authorized Agents/ Dealers for the materials/ services offered.
02. Bills for payments shall be settled on pro rata basis every quarterly after attending quarterly maintenance, testing of that quarter and on submission of invoice, service reports and within 30 days from the date of submission of bill complete in all respects.
03. The Security Deposit will be refunded to the tenderer, after satisfactory completion of the contractor, including extended period, if any.
04. The tender shall guarantee availability of service and spare parts for the Fire Alarm System and its related gadgets working at our AOB, for the next three years period.
05. The following features/ functional performance of the Fire Alarm System shall be carried out at site quarterly during the preventive maintenance period.
  - a) Verification of all features and functional performance of the system.
  - b) Checking of smoke detectors by creating smoke artificially.
  - c) Checking of heat detector practically by creating required temperature in the room/Area
  - d) Physically checking the functioning of MCPS, Hooters and other equipment.
06. The tenderer should have experience of having successfully completed similar works during the last 05 years ending last day of the month previous to the in which tenders are invited, either of the following for which supporting documents should be enclosed.
  - 1) Three similar completed works costing not less than the amount equal to Rs 92,400.00 each or
  - 2) Two similar completed works costing not less than the amount equal to Rs 1,15,500.00 each or
  - 3) One similar completed work costing not less than the amount to Rs 1,84,800.00
07. The tenderer will have annual financial turn over during the last three years ending 31<sup>st</sup> March of the previous financial year at least Rs 69,300.00 per year.

SIGNATURE OF THE TENDERER WITH SEAL

**SECTION-V**  
**TECHNICAL BID**

1	Name & Full address of the Firm with Telephone/Fax Nos.	
	(b) Name of the contact person with Mobile Phone No. etc,	
2	Firm's Registration certificate issued by Labour Authorities under shops & Establishment Act (Documentary proof shall be attached)	
3	GST Registration No.	
4	Average Annual Financial Turn Over for the last 3 years 2016-2017 2017-2018 2018-2019 (Attach copies of Profit & Loss Account duly certified by Auditor/Auditor's Certificate)	Rs. Rs. Rs.
5.	Details of Man Power possessed by the Tenderer.	
6	Whether letter as per proforma Annexure-I & II duly signed and attached in the Tender Cover.	
7.	Whether all pages of Tender Schedule signed by the Tenderer	
8.	Banking Account details a. Account No. b. Name of the Bank c. Bank branch/address d. IFSC code	
9.	PAN Card particulars	
10.	Details of similar works carried out during the last five years period (Attach copies of work orders/ work completion certificates)	Details may be submitted on a separate sheet

Place:

Date:

SIGNATURE OF THE TENDERER WITH SEAL

**SECTION – VI**  
**(BILL OF QUANTITIES)**

Sl. No	Description of the item	Unit	Rate/quarter (for 03 months)		Amount for one year Rs. Ps. (in figures and words)
			Rs.	Ps.	
01.	CAMC Charges for the Fire Alarm system consisting of all the equipment as mentioned below. 1. Fire Alarm Panel 16 (Zone):01No. 2. Photo Electric Smoke Detectors :34Nos 3. Rate rise-cum-fixed temperature :18Nos 4. Remote Indicators :10Nos 5. Dual tone hooters :11Nos 6. Manual call points :16Nos 7. Junction Box :05Nos 8. Indoor wiring : Copper Armoured cable of 1.5Sq mm 9. Outdoor wiring/ Cabling, etc. --	Lumpsum			
			Sub total		
			GST		
			Total		

(Rupees )

Note: -

1. The tenders may inspect the existing system at out AOB to know the present condition of the Equipment, to have first- hand information about the system.
2. The above price shall be inclusive of all taxes like GST, etc.
3. Income tax, works contracts tax/ other statutory deductions will be made as per the rates/ rules applicable at the time of settlement of bill.

Place:

Date:

SIGNATURE OF THE TENDERER WITH SEAL

**PROFORMA**

To  
M/s Dredging Corporation of India Ltd.,  
“Dredge House”, Port Area,  
VISA KHAPATNAM- 530035.

Date:

Sir,

Sub:- Tender for CAMC of Fire Alarm System at DCI, AOB – Reg.

With reference to your Tender No. DCI/HR/Elect/Fire Alarm/2019 dated.17.07.2019 and as per Cl.No.28 of General & Special Conditions of the Contract, we hereby certify that, we are not related to any officer of Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India and also certify that we do not have any relatives employed in Dredging Corporation of India Ltd.,

Thanking you,

Yours faithfully,

**ANNEXURE-III**

**PROFORMA**

To  
M/s Dredging Corporation of India Ltd.,  
“Dredge House”, Port Area,  
VISA KHAPATNAM- 530035.

Date:

Sir,

Sub:- Tender for CAMC of Fire Alarm System at DCI, AOB – Reg.

With reference to your Tender No. DCI/HR/Elect/Fire Alarm/2019 dated.17.07.2019 and as per Cl.No.37 and 38 of Section-III- General & Special Conditions of the Contract, we hereby certify that, we have not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and have not committed any offence under the prevention of Corruption Act in connection with the bid.

Thanking you,

Yours faithfully,